



# SolusGuard

## Check-in Session Guide

March 2022

# App Overview

## Navigation Tabs

The navigation tabs provide access to Check-in, Device and Teams screens.

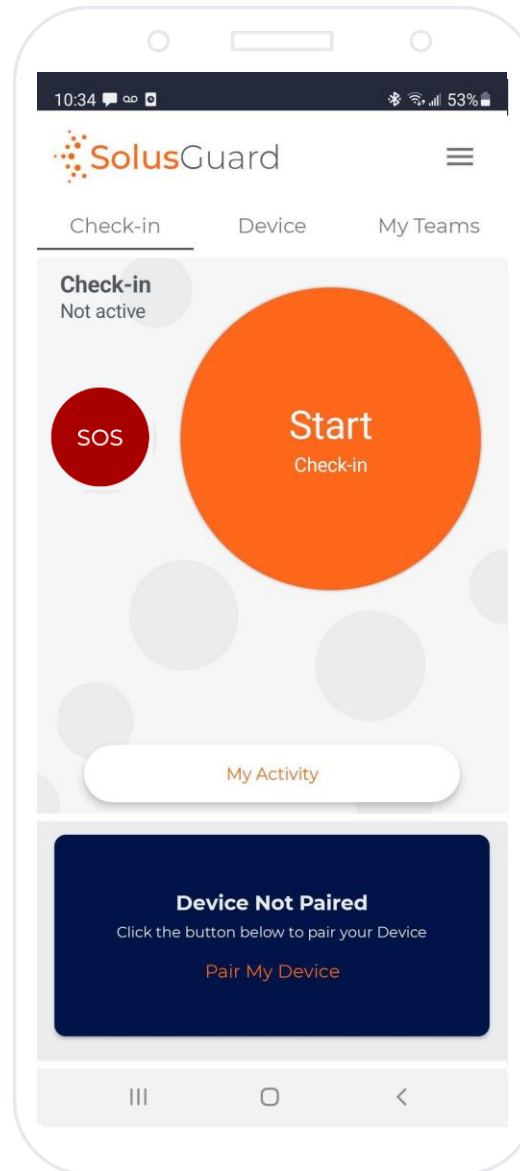
## Main Screen Area

The main screen area is where you will find the Check-in, Device and Teams areas.

You will also find the In App SOS button here.

## Device Status Area

The Device Status is an always-on indicator displaying connectivity, battery level, and alert audio mode.



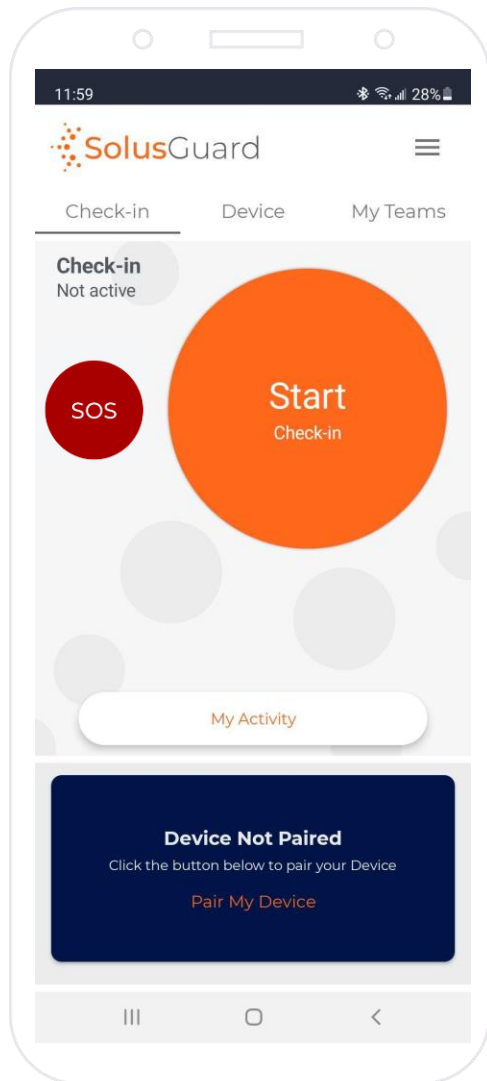
## Settings Menu

The settings menu provides alternate navigation to each service, access to manage your profile information, and technical support.

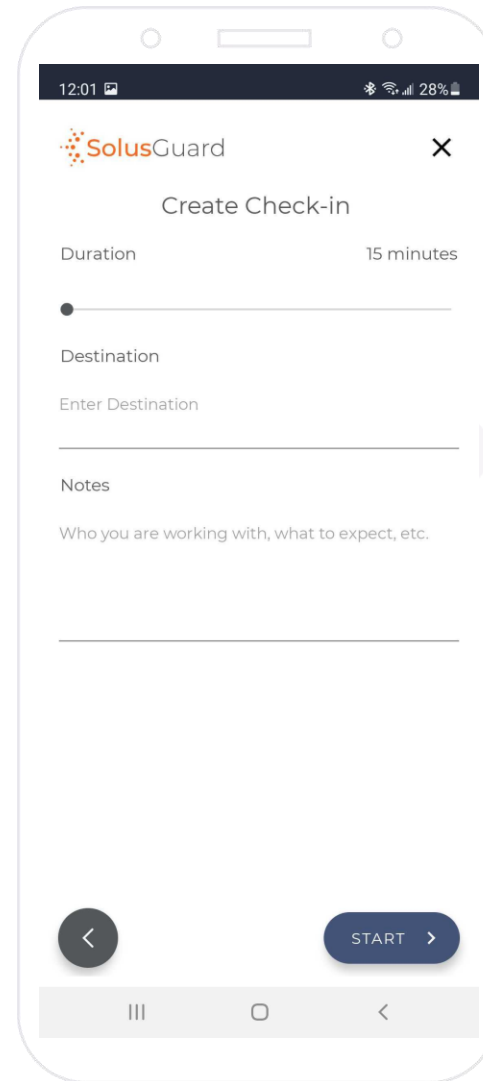
## My Activity

The My Activity button provides access to the Activity Feed. My Activity is accessible from the Check-in and Device tabs.

# Starting a Check-in Session



From the Check-in tab,  
Tap **Start Check-in** to set up  
a new session.



Choose an appropriate time  
increment for your check-ins

Enter any additional details to be  
passed to the contacts in the case  
of a missed check-in

Tap **Start** to begin the session

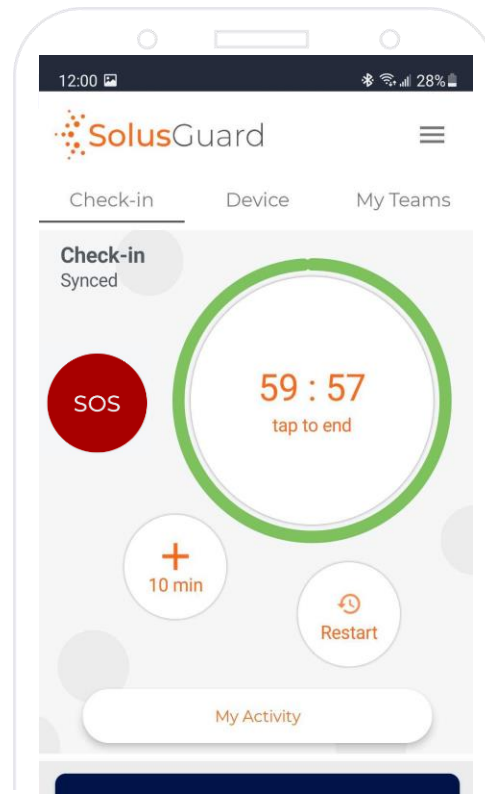
# Managing a Check-in Session

Once the Check-in session is started, the user can check in or manage the timer in a few different ways:

- Extend the timer
- Restart the timer to its original length
- Stop the timer by ending the session

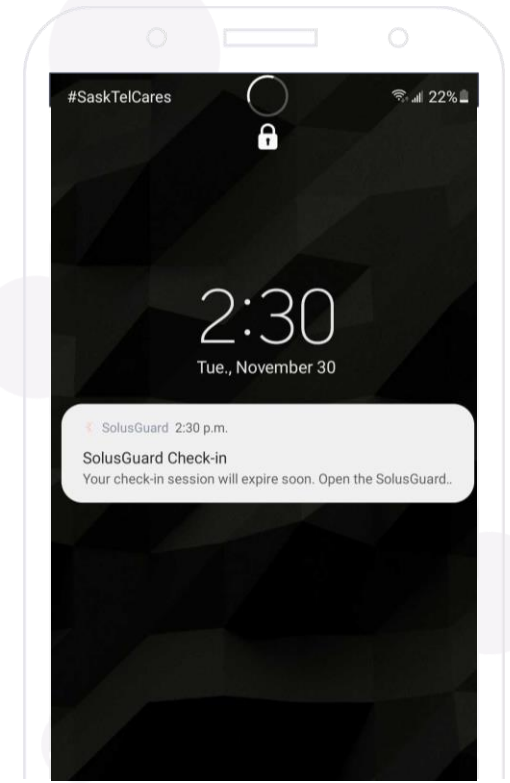
Customizable buttons:

- Custom Length Extensions
- Restart Timer



Tap the countdown timer to end the session.

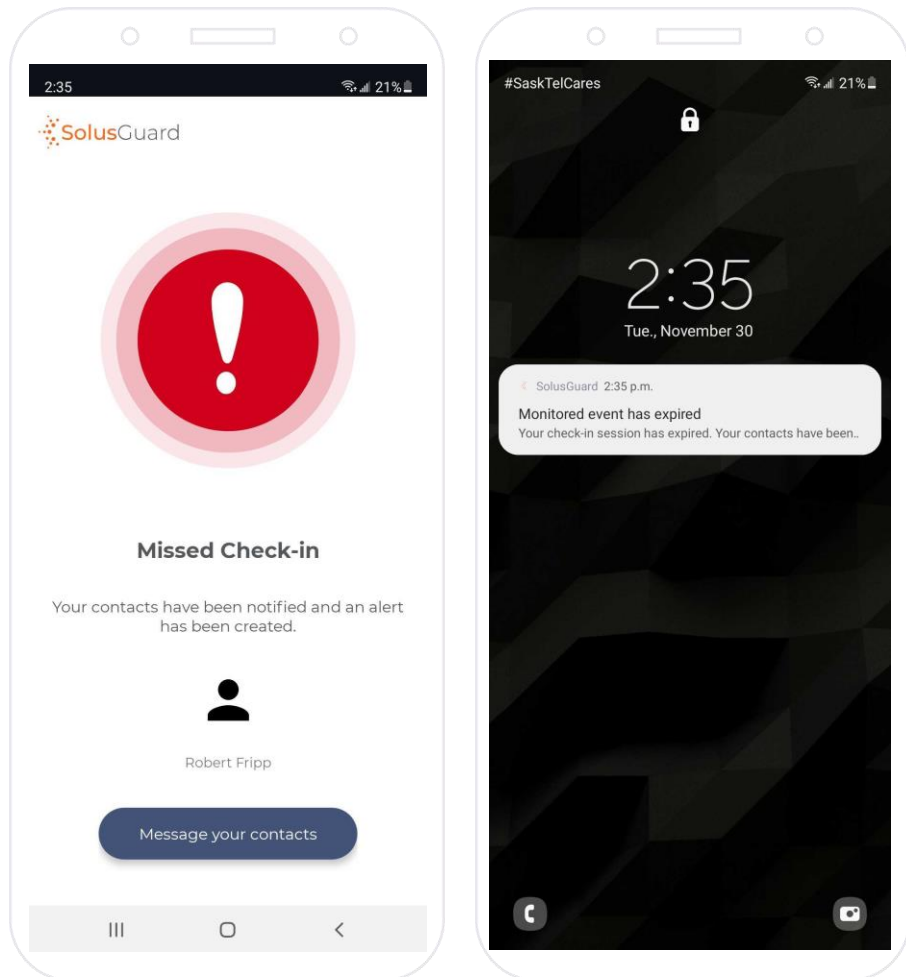
When the check in timer gets low, the user will receive a warning notification to remind them to check in before the timer expires.



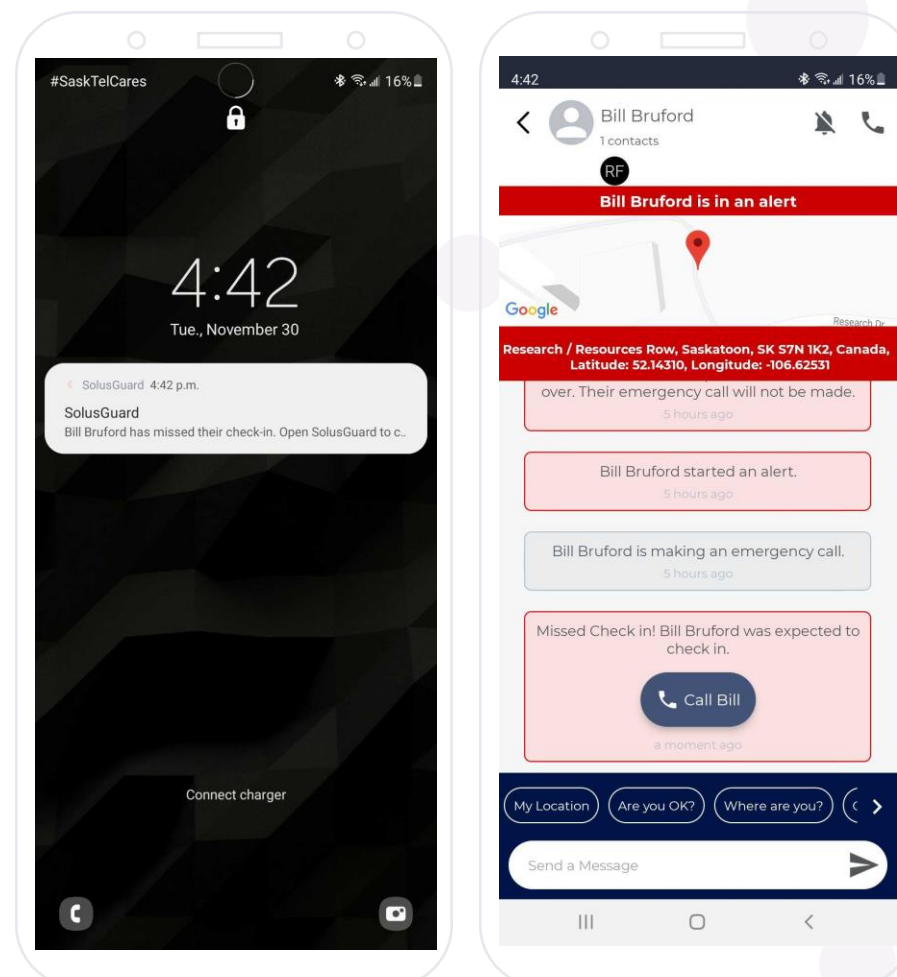
# Expired Check-in Session

If the session timer reaches zero, the user has missed their check in, and an automatic alert is sent out. The user and the emergency contacts are notified. The contacts can then view the user's **Activity Feed** from the **My Teams** tab for more information

Check-in User Perspective



Emergency Contact Perspective – Activity Feed



Map

Coordinates

History Feed

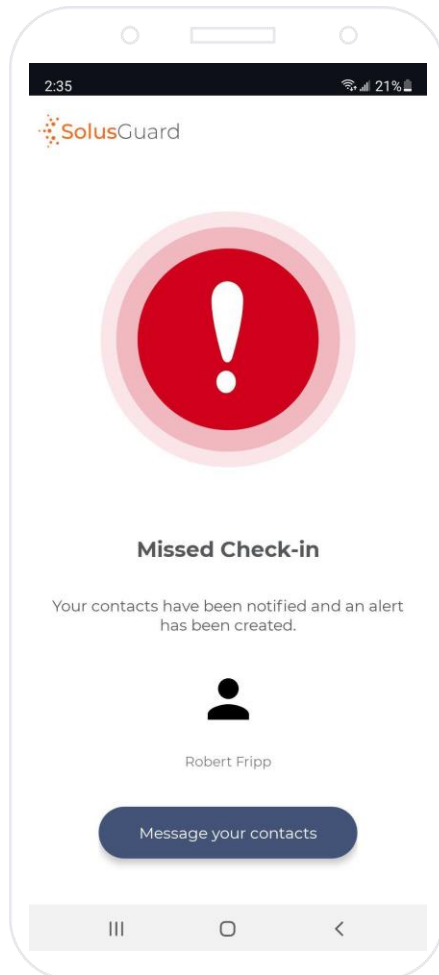
Call User button

Group Chat

# Managing an Expired Check-in Session

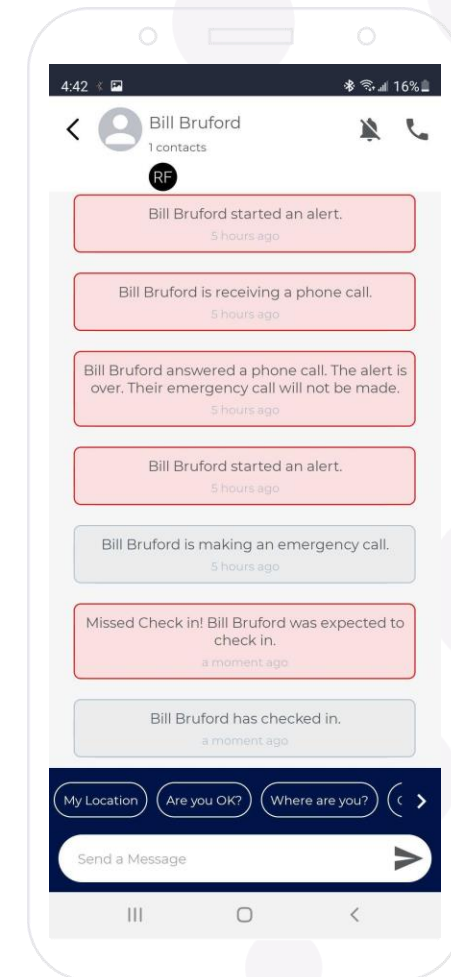
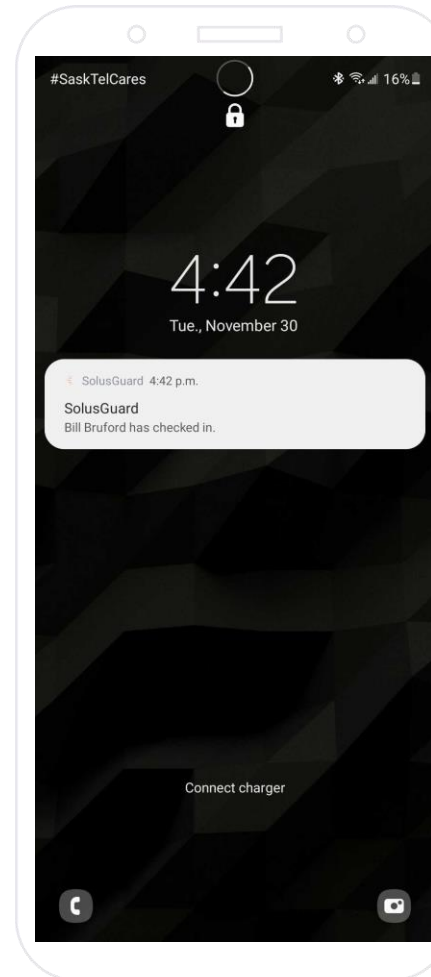
Once the timer expires and the system switches to "missed check-in", the user can check in by tapping "Message your contacts". We recommend providing an update via the group chat. The contacts will be notified that you've check in.

Check-in User Perspective



Message your contacts  
button

Emergency Contact Perspective – Activity Feed



We're Here for You



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